

# CEC Health and Safety Policy

## Statement of Intent

Cornwall Environmental Consultants' (CEC) Health and Safety Policy is, as far as is reasonably practicable, to provide and maintain safe and healthy working conditions, equipment and systems of work and to provide such information, training and supervision as is necessary for this purpose.

The allocation of duties for safety matters and the particular arrangements we make to implement the policy are set out in detail in this document and in the CEC procedures and systems of work.

The policy will be kept up-to-date, particularly as CEC changes in nature, size and operation, by annual review and following full consultation with our employees, through the Safety Committee, whenever changes are proposed.

For the purposes of this document, the word 'staff' includes all those, including volunteers and visitors, who are acting on behalf of CEC and in CEC's knowledge.

The policy is founded on the following key principles:

- All employees have a right to a safe and healthy place of work, which can only be achieved by the commitment and co-operation of everyone.
- We all have a responsibility for working colleagues, as well as volunteers and contractors who work for and report to CEC, and visitors to our sites.
- We must all accept personal responsibility for our own safety and that of others who may be affected by our acts or omissions.
- We must accept that the majority of accidents and occupational diseases are preventable and that reporting and investigation of them is a vital part of the prevention strategy.
- No job or operation should be started unless it can be completed or terminated in a safe condition through the use of proper job planning, procedures and the risk assessment process.
- We must all take steps to identify hazards and control the ensuing risks.
- We must all demonstrate our commitment to this policy at all times.
- We must endeavour to comply with all legislation and related regulations.

Signed: *Carolyn Cadman*

Date: May 2018

### **Important Note:**

CEC's Health and Safety Policy is extracted and adapted from the joint Cornwall Wildlife Trust (CWT) and CEC Health and Safety Policy. CEC is owned by CWT, but CEC is not engaged in the full range of activities undertaken by CWT, hence the full Health and Safety Policy is not applicable to the operations of CEC, which are predominantly office and field survey based.

This policy has been adapted by omitting the areas of work / operations that do not apply to CEC.